

**WAC 137-52-035 Escort procedures.** (1) Only correctional staff approved by the superintendent will be authorized to serve as escorts. Single escorts must have attained permanent employee status. At least one experienced, permanent status employee will accompany all incarcerated individuals on escorted leave.

(2) Medium and close custody incarcerated individuals shall be escorted by at least two correctional staff. No more than five medium/close incarcerated individuals may be escorted with two correctional staff. Maximum custody incarcerated individuals will be escorted in ratio of two staff to one incarcerated individual. Medium, close, and maximum custody inmates shall be escorted in hand and leg restraints. Inmates in these custody levels shall be escorted with at least one staff member carrying a sidearm and safely separated from a second officer who will be the immediate escort for the incarcerated individual. The unarmed officer may be the immediate supervisor, counselor, or other state correctional staff approved by the superintendent. Only with the approval of the superintendent will escorts remove waist and leg restraints from inmates.

(3) Minimum custody inmates shall be escorted under circumstances deemed appropriate by the superintendent. Correctional staff may be instructed to wear their uniforms and sidearms in appropriate circumstances.

(4) A correctional officer serving as escort may wear civilian clothing when escorting an incarcerated individual to a bedside visit or a funeral unless otherwise directed by the superintendent.

[WSR 20-15-098, § 137-52-035, filed 7/15/20, effective 8/14/20. Statutory Authority: RCW 72.01.380. WSR 85-07-042 (Order 85-07), § 137-52-035, filed 3/19/85. Formerly WAC 275-85-035.]

**Reviser's note:** Under RCW 34.05.030 (1)(c), as amended by section 103, chapter 288, Laws of 1988, the above section was not adopted under the Administrative Procedure Act, chapter 34.05 RCW, but was published in the Washington State Register and codified into the Washington Administrative Code exactly as shown by the agency filing with history notes added by the code reviser's office.